



# SUSTAINABLE PROCUREMENT 101

UC San Diego strives to minimize environmental effects by adhering to sustainable practices and giving preference to environmentally preferred products whenever possible.

## SHOPPING SUSTAINABLY

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### Green Product Flags

When searching for products in Marketplace, look for the green product flags below.



### Consolidating orders in Marketplace



Consolidate orders to reduce packaging waste. Shared favorites folders are folders that can be shared with a group of Marketplace individuals, making group purchases easier. Shared carts can be loaded and submitted by multiple Marketplace users.

### Recycling



Recycle your empty toner cartridge by handing it to receiving and distribution or submitting a case via [ASK](#)

### Surplus Sales



UC San Diego departments can dispose of excess university property at Surplus Sales. Surplus items can be purchased by UC San Diego departments, staff, and the general public

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#### Resources

**Environmentally Preferable Purchasing:** <https://blink.ucsd.edu/buy-pay/responsible/environment/index.html#Purchasing-in-Marketplace>

**Toner Recycling:**  
<https://blink.ucsd.edu/buy-pay/responsible/environment/recycle.html>

**Surplus Sales:**  
<https://blink.ucsd.edu/finance/equipment/inventorial/dispose/surplus.html>



## Energy Efficient Equipment

The University prides itself in purchasing energy efficient equipment, for more information, please visit:

<https://blink.ucsd.edu/buy-pay/responsible/environment/energy-efficient.html>



## Printer Refresh Program

UC San Diego IPPS has partnered with Hewlett-Packard (HP) to replace existing printers on campus that are nearing the end of their usable lifetime.

HP will provide new high-efficiency printers for a small \$30 non-refundable fee to campus departments



## UCOP Sustainability

University of California – Policy on Sustainable Practices

University of California - Sustainable Procurement Guidelines



## Marketplace Clean up

UC San Diego is committed to achieve zero waste by 2020.

The University will progressively remove products on Marketplace that do not meet sustainability guidelines established by UCOP.



## IPPS Climate Action Plan Goals

- Purchasing Practices
- Commodities of focus
- Community outreach
- Responsibility and accountability
- Challenges

Learn more at <https://blink.ucsd.edu/buy-pay/responsible/environment/climate-action-plan-goals.html>

### Resources

**Energy Efficient Equipment:** <https://blink.ucsd.edu/buy-pay/responsible/environment/energy-efficient.html>

**UC Sustainable Practices:** <https://policy.ucop.edu/doc/3100155/SustainablePractices>

**UC Sustainable Procurement Guidelines:** [https://www.ucop.edu/procurement-services/\\_files/sustainableprocurementguidelines.pdf](https://www.ucop.edu/procurement-services/_files/sustainableprocurementguidelines.pdf)

**Printer Refresh Program:** <https://blink.ucsd.edu/buy-pay/responsible/environment/printer-refresh.html#Eligibility>